

UC SANTA BARBARA

Request to Access, Rectify, Restrict, Object to, or Delete Personal Data Under GDPR

Under the General Data Protection Regulation (GDPR), individuals in the European Economic Area (EEA) have the right to make requests to organizations about the personal data the organization holds about them. Your personal data is any information that relates to you and can be used to identify you.

Use this form to request access, rectification, restriction, objection to, or deletion of your personal data that is subject to GDPR. UC Santa Barbara will timely respond to all individual requests following confirmation of your identity, taking into account GDPR requirements as well as relevant California and U.S. laws when responding.

Name _____

Email Address _____

Phone _____

Relationship to UC Santa Barbara; check all that apply):

- Student
Department/Major _____
- Employee, Contractor, Intern, or Volunteer
Department/Name of Supervisor _____
- Alumnus
- Research Subject
- Donor
- Other
Describe _____

Provide details about the personal data that is the subject of this request, including the specific type of data; when the data may have been collected; and the department, program, or activity that collected the data.

Reason for Request (check all that apply):

- My personal data is inaccurate or incomplete
- I withdraw my consent to processing
- I object to the processing
- There is no longer a need to process my personal data for its intended purpose
- I believe the processing of my personal data is unlawful
- Other

Provide an explanation

Action Requested (check all that apply):

- Provide a copy of my personal data
Specify the specific data you are requesting and the format

- Correct my personal data
Specify the data you believe to be incorrect or incomplete and the correction or completion required

- Restrict processing of my personal data
Specify the exact timeframe and data elements you would like to restrict

- Delete my personal data
Specify the exact timeframe and data elements you would like to delete

I understand that UC Santa Barbara may deny this request under limited circumstances as provided under applicable data protection laws, and that I have the right to lodge a complaint with any Data Protection Authority.

I understand that UC Santa Barbara will notify me of its decision to approve or deny my request within one month of receiving this request. If UC Santa Babara is unable to comply with my request within this time frame, I understand that the deadline may be extended for up to an additional two months by notifying me, in writing, within the initial one-month period.

If my request is accepted, I understand that UC Santa Barbara will complete the erasure of my personal data, or will cease processing my personal data, free of charge, so long as the request is not excessive, following confirmation of my identity.

Signature _____ Date _____